



**RAMAIAH**  
INSTITUTE OF TECHNOLOGY

# **HOSTEL**

## **(ENGINEERING)**

**INFORMATION GUIDE**

**AND**

**HOSTEL MANUAL**

**2019**



**Dr. M.S. Ramaiah, FIAE**  
(1922 -- 1997)  
"A True Karma Yogi"

**Honorable Founder Chairman  
Gokula Education Foundation**

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## Advisory Committee

**Dr. M. R. Jayaram,**  
Chairman, GEF

**Sri. M. R. Seetharam**  
Vice-Chairman, GEF & Director, RIT

**Sri. M. R. Ramaiah**  
Secretary, GEF & Director, RIT

**Sri. B. S. Rama Prasad**  
Chief Executive, GEF, Engg

**Sri. G. Ramachandra**  
Chief of Finance, GEF, Engg

## Hostel Committee

**Dr. N. V. R. Naidu**  
Principal, RIT

**Dr. B. Putta Bore Gowda**  
Warden & Professor, Mechanical Engg

**Dr. H. K. Kiran Kumar**  
Dy. Warden & Director, Physical Education

**Dr. C. Siddaraju**  
Dy. Warden & Assistant Professor, Mechanical Engg

**Sri. R. C. Gururaja Rao**  
Assistant Administrative – Warden



**RAMAIAH**

# HOSTELS

(ENGINEERING)

**INFORMATION GUIDE**



... Home away  
from Home ...

M.S.R Nagar, MSRIT Post,  
Bangalore - 560 054  
Tel: +91 80 2360 0003  
+91 80 2360 0822, Ext: 208/326/205  
E-mail: [msrhostels.engg@gmail.com](mailto:msrhostels.engg@gmail.com)



**HOSTEL STAFF WITH MANAGEMENT OFFICIALS**



**FRESHER'S BLOCK**



**NEW NRI BLOCK**



**ARYABHATTA BLOCK**



**RIT PG BOYS HOSTEL - M S R NAGAR**





**INAUGURATION OF PG BOYS HOSTEL ON 05.08.2019, BY  
SRI. B S RAMA PRASAD, CHIEF EXECUTIVE - GEF**



**DIWALI CELEBRATION AT HOSTEL - 2019**



**INTERACTION SESSION FOR 1 SEM STUDENTS 2019, WITH SRI. M. R. SEETHARAM, VICE-CHAIRMAN, GEF & DIRECTOR, RIT**

## Facilities Provided At Hostel

- Well appointed rooms for Single/Double/Triple occupancy with attached/common bath rooms with hot water.
- Two spacious dining halls for comfortable dining.
- Mess menu consists of BREAKFAST, LUNCH, EVENING SNACKS & SPECIAL DINNER comprising both North and South Indian food items as decided by the Mess Committee consisting of student's representatives from cross section of the country on cost sharing basis.
- Free Laundry facility at Aryabhata Block & PG Boys Hostel with a capacity of 12 Heavy Duty Washing machines.
- Cloth pressing services at subsidized rates.
- Spacious recreation halls in each block with large LED TV's, newspapers and magazines in each of 4 hostel blocks.
- Indoor and outdoor games facility.
- Night canteen facility with light refreshments up to 12 mid night
- Health center with a senior Doctor for consultation and treatment available from Monday to Saturday between 5 pm and 7 pm. Medicines are supplied free of cost. In any emergency the inmates will be referred to the Ramaiah Hospital which is easy accessible.
- Round the clock security with additional security at blocks occupied by juniors / freshers.
- RO water for drinking from in-house plant.
- Guest rooms for visiting parents on chargeable basis subject to availability.
- Cabled/ Wi-Fi internet facility provided.

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**LAUNDRY FACILITY**



**RECREATION TV ROOM**



**DINING HALL - I**



**DINING HALL - II**



**SOLAR WATER HEATING SYSTEMS**



**FAREWELL TO OUTGOING BATCH 2018-19**



**BEST STUDENT AWARDS TO OUTGOING STUDENTS – 2018**





**GANESHA CHATURTHI CELEBRATED AT HOSTEL, SEPT 2019**

**DETAILS OF TYPE OF ACCOMMODATION AT VARIOUS HOSTEL BLOCKS**

<b>Sl. No.</b>	<b>Name of the Block</b>	<b>Type of Accommodation</b>	<b>No. of Rooms</b>	<b>No. of Seats</b>
1	<b>General Block</b>	Double Occupancy – Common Bath	119	238
2	General Block	Triple Occupancy – Common Bath	1	3
3	General Block “F”	Double Occupancy – Common Bath	57	114
4	General Block “S”	-do-	53	106
5	General Block “NR”	-do-	30	60
6	General Block “NR”	Double Occupancy – Attached Bath	4	8
7	Old NRI Block	Single Occupancy – Attached Bath	16	16
8	“	Double Occupancy – Attached Bath	14	28
9	“	Triple Occupancy – Attached Bath	1	3
10	<b>New NRI Block</b>	Single Occupancy – Attached Bath	101	101
11	“	Triple Occupancy – Attached Bath	36	108
12	<b>Fresher’s Block</b>	Double Occupancy – Common Bath	120	240
<b>TOTAL</b>			<b>552</b>	<b>1025</b>

**DETAILS OF PG ACCOMMODATION - M S R NAGAR**

<b>Sl. No.</b>	<b>Name of the Block</b>	<b>Type of Accommodation</b>	<b>No. of Rooms</b>	<b>No. of Seats</b>
1	South Block	Double (Common Bath)	24	48
2	North Block	Double (Common Bath)	24	48
3	North Block	Double (Attach Bath)	28	56
4	North Block	Triple (Attach Bath)	3	9
<b>TOTAL</b>			<b>79</b>	<b>161</b>

## Hostel Rules:



1. Only bonafide students of RIT and such others as may be permitted by the Director or his nominee will be given accommodation in the hostel.
2. The management of the MSR Hostels (Engg) vests with the Gokula Education Foundation Trust under the direction and control of the Principal, RIT through the Warden and the Officials appointed by him.
3. The students admitted to RIT and such others permitted by the Director, requiring hostel accommodation should pay the hostel and mess deposits, room rent and other hostel charges in full for the term at the time of joining the hostel. All the payments and the hostel deposits should be made in **Bank of Baroda, RIT branch by Demand Draft only.**
4. The allotment of seats will be made on first come first served basis and no change is permitted unless authorities are personally satisfied that such change could be allowed and accord permission in writing. In case of roommates staying together and wishing to continue in the same room with the same partner for the next term, they have to remit the hostel deposits together on the same date before the vacation starts, get the room allotted and take charge of the room after the vacation before starting of the next term.
5. All those admitted to the hostel should occupy the rooms allotted to them and shall give an acknowledgment for the furniture and fittings handed over to their charge. At the time of leaving the hostel during the course or after completion of the course, they will be required to hand over the furniture and fittings to the hostel office and will be chargeable for all damages thereto, if any.

**No extra furniture or electrical fittings are allowed in the rooms without the written permission of the Warden.** Fines will be levied on persons found damaging any property of the hostel such as electrical and plumbing fittings, furniture's etc. **COOKING OF ANY TYPE OF FOOD IN THE ROOMS IS STRICTLY PROHIBITED.**

6. Members are required to bring their own mattresses, mosquito nets and such other requirements. Though watch and ward arrangements are provided, the RIT shall not be responsible for any loss or damage to the property belonging to the residents of the hostel.

The occupants will provide their own lock and key for locking the room and will be responsible for the safety of their belongings.

Members who expect to be away from the hostel for short periods exceeding 24 hours shall inform the Warden of their absence indicating the probable time of their return. Absence from the hostel without permission for more than a month may entail cancellation of the accommodation and the adjustment of the deposit towards dues.

Notice of intention to vacate a room must be given in writing in the prescribed form kept in the hostel office. Change of room, except according to the allotment made by the authority, is not permitted.

7. Students who have been allotted new rooms will have to shift to the new accommodation within two days from the date of allotment and hand over the possession of old room or cancel the new allotment in writing.

Keeping both rooms beyond the stipulated period will be viewed seriously and attracts penal fee at guest rates i.e., Rs. 300/- per day (for having kept both the rooms in his name even after two days of allotment) till the possession of one of the rooms is handed over to the hostel authorities.

8. The security deposit is refunded only when the student leaves the hostel. This deposit is subject to deduction of cost of any loss / damage to the furniture & fittings.

The maintenance charge collected will include reading / recreation room charges. This establishment charge may be revised from time to time if necessary.

Students shall not keep any valuables and objectionable articles in the rooms.

Students shall not write or display slogans, ugly posters, flags in his room or anywhere in the premises and help to keep the room / premises neat and clean.

9. Residents in the Hostel will have to pay the hostel deposits / fees as applicable.

Students shall vacate the hostel as soon as they complete the requirements for their degree. Their stay in the hostel after the stipulated time without prior permission from the Warden shall be treated as unauthorized stay and action will be taken to take possession of the seat/room in addition to charging room rent of Rs.300/- per day.

10. Consumption of Alcoholic beverages, Drugs, smoking of Cigarettes etc., in the hostel premises is completely banned. If found indulging in such activities, students are liable for expelling from hostel including forfeiture of their entire deposits.

## General Guidelines

- Hostel members should exercise all possible economy in the use of water and electricity.
- Heaters or similar electrical appliances should not be used in the rooms. They should not meddle with the fittings already in their rooms or make any additional connections.
- Smoking and Consumption of alcoholic beverages in the hostel premises is an offence which will attract serious punishment.
- Members should avoid causing disturbances to other residents in any manner whatsoever.
- No boarder outside his class hours in the college shall be away from the hostel except in the evenings. However, shall return back to the hostel before 10.30 p.m. The hostel main gate once closed by 10.30 pm will not be opened till 6.00 am next day and no resident will be allowed to enter the hostel during this period under any circumstances.
- If it is absolutely necessary to go out at other times or for some days, he shall make an application in writing to the Warden stating the reason and obtain prior permission.
- It is important that absolute silence is maintained after 10.00 p.m.
- Playing games inside the hostel or any type of loud talking or discussion, shouting, singing or playing on the musical instruments or indulging in activities that would affect the peaceful atmosphere for studies is prohibited.
- Only student's parents/guardian are permitted to stay in the hostel guest rooms for a period not more than two days. Allotment shall be subject to availability.
- The key of the room shall always be in possession of the member and handing over the key to any non-member or for the casual use by friends is strictly prohibited. Keeping the keys on the door or window frame is not permitted. Anyone doing so will be facing the risk involved in such acts.
- Guests /Parents are not allowed to stay in the rooms along with the students. They can be accommodated in the guest rooms on written permission from the Warden/Manager on prescribed guest charges.
- All Hostel and Mess staff works under the Council of Wardens. Defects in service, if any, should be brought directly to the notice of the Council of Wardens.

- Three Committees, viz., Mess and Purchase Committee, Infrastructure and Maintenance Committee and Vigilance and Discipline Committee constituted by the Hostel Management for every academic year will assist the Council of Wardens to run and maintain the hostel and mess facilities in an efficient and hospitable manner.

All the Committees will report directly to Council of Wardens for redressal of their problems. The term of the Committee shall be one academic year. In case of delay in formation of the new Committee, the Council of Wardens may request the Committee in office to continue till a new Committee is formed

These Committees shall take active interest in general welfare of the students residing in the hostel and assist the Council of Wardens in maintaining the living standards and suggest improvements.

Accommodation is provided in the hostel on the condition that the member shall put in complete attendance in the college and in the hostel and maintain good academic records. They will also report any unauthorized use of hostel and bring to the notice any untoward incidence occurring in the hostel premises.

Such Hostel residents who wish to vacate the hostel either in the beginning or during the academic session is eligible for refunds as per the guide lines detailed below:

1. IN CASE OF GETTING TRANSFERRED TO A DIFFERENT COLLEGE AFTER REMITTING THE HOSTEL FEE.  
Admission fee of Rs.1000/- shall be deducted and balance will be refunded.
2. STUDENTS VACATING THE HOSTEL WITHIN ONE MONTH FROM THE DATE OF ACTUAL OCCUPATION OF HOSTEL.  
75% of Rent and Maintenance charges and balance of Mess Advance shall be refunded.
3. STUDENTS VACATING THE HOSTEL WITHIN THREE MONTHS FROM THE DATE OF ACTUAL OCCUPATION OF HOSTEL.  
50% of Rent and Maintenance charges and balance of Mess Advance shall be refunded.
4. STUDENTS VACATING THE HOSTEL AFTER THREE MONTHS OF STAY INCLUDING LOSING ELIGIBILITY TO THE NEXT SEMESTER  
Only balance of Mess Advance at their credit shall be refunded.
5. Security Deposit, however, will be refunded after officially being relieved from M S Ramaiah Hostels (Engg).

## Mess Rules

- A vegetarian mess is being run on self service and dividing system. Every student of the RIT is automatically a boarder at the time of admission to the hostel.
- Every boarder shall see to it that, congenial atmosphere is maintained in the dining hall to enable the staff to do their job effectively.
- No boarder shall enter into a quarrel or unnecessary discussion with staff or co-boarders.
- Outside food is not allowed into the dining hall/hostel premises except purchased from the stores situated within the premises.
- Service in the mess shall be as per the scheduled timings only.
- There shall be no service to the rooms and food will not be preserved for late comers.
- Mess Committee formed shall constitute representation from all semesters who will specify the Menu and quantity to be served and no boarder shall question the Committee's authority to do so or work at cross purposes.
- The menu so specified by the Mess Committee will be duly approved by the Warden, to have an effective control over the cost.
- The Mess Committee will act as an advisory body and report to the Warden about the quality of food and on the general cleanliness in and around the mess.
- The Committee will also bring to the notice about the quality of service being given by the Mess Staff.
- No Mess Leave will be entertained to inmates whatsoever the reason may be. Only for emergency cases with genuine reason leave shall be sanctioned by Hostel Authority subject of produce of proof.
- The Manager with the assistance of Superintendent shall ensure that, the items being prepared are as per the menu finalized by the Mess Committee.

Any change in the menu shall be brought to the notice of the Warden for taking necessary action. In case of any disagreement, the decision given by the Warden shall be final and binding.



**The mess will remain open normally during the following timings:-**

<b>Monday to Saturday</b>	<b>Timings</b>
<b>Breakfast</b>	7.30 A.M to 9.30 A.M
<b>Lunch</b>	12.00 P.M to 2.15 P.M
<b>Snacks &amp; Tea</b>	4.30 P.M to 5.30 P.M
<b>Dinner</b>	7.30 P.M to 9.30 P.M
<b>Sunday and Holidays</b>	<b>Timings</b>
<b>Breakfast</b>	8.00 A.M to 10.00 A.M
<b>Lunch</b>	12.30 P.M to 2.30 P.M
<b>Snacks &amp; Tea</b>	4.30 P.M to 5.30 P.M
<b>Dinner</b>	7.30 P.M to 9.30 P.M

<b>Following are the guest charges to dine in the mess.</b>	
<b>Breakfast</b>	Rs. 35/-
<b>Lunch</b>	Rs. 50/-
<b>Snacks &amp; Tea</b>	Rs. 25/-
<b>Dinner</b>	Rs. 55/-
<b>Special Lunch (Sunday)</b>	Rs. 70/-

## Hostel Charges:

The charges applicable vary for type of accommodation at various hostel blocks. At the time of admission to the hostel, the fees / deposit are to be paid under the following account heads:

1. Mess Advance Deposit.
2. Amenity Charges.
3. Hostel Maintenance Charges and Admission fees.
4. Refundable Security Deposit.

Mess charges as per daily rate will be deducted from the Mess Deposit amount depending on the number of days of mess facility utilized by the student and the balance amount remaining will be notified every month. At the end of the term, balance amount, if any, will be carried over to the next term or refunded if the course is completed.

Mess accounting is done from 1st to the last day of a particular month.

**It is mandatory for all the students to open a Bank Account at the Bank of Baroda, MSRIT Branch for smooth & early/easy financial transactions.**

## General Information:

- Permission will be granted to boarders to maintain a vehicle at their own risk.
- No guests are permitted to stay with any boarder.
- In case of serious illness of a boarder, a male relative or a friend will be allowed to stay with him for a specific period at the discretion of the Warden / Asst. Admin - Warden.
- Hostel accommodation allotted is not transferable.
- If the boarder has a visitor, he may be entertained for a brief period in the room after getting entries made by him in the log book maintained by the watch and ward.
- If any guest is found to be living in any room without the knowledge of the Warden / Asst. Admin - Warden, the residents of the room will be charged Rs.300/- per day. Repeated violation of this norm may invite severe penalties including expulsion from the hostel.
- No functions shall be organized through collection made by way of contributions from the boarders to any fund. Dignitaries and invitees from other colleges are not allowed to lecture without the written permission of the Warden.

- Celebration of any festival, Birthday parties or event of provincial, National or International importance shall not be allowed without the knowledge or permission of the Warden. Such celebrations, if permitted by Warden, shall be confined to the hostel only and observed in a manner that the sentiments of the co-boarders or visitors or others in the locality or outside are not offended.
- **No ragging is permitted in the premises of the hostel. Anyone indulging in ragging will face stiff punishment and is liable to be expelled from the hostel.**
- Unauthorized occupation of rooms, capturing rooms, sub-letting rooms and allowing any other student to live in their room will disqualify the student's accommodation in the hostel.
- In such cases, the Principal / Warden may confiscate the student's deposit and penalize the student for such act and the student may be expelled from the hostel without notice.
- A boarder found to violate the rules and regulations or indulge in activities not conducive to maintaining the discipline of the hostel shall be liable for punishment as imposed by the Principal / Warden.
- A boarder may take grievances to the Warden who shall make efforts for redressal of those that are genuine.
- Additions or any modifications to these rules/regulations will be notified whenever necessary and they will be binding on the boarders.
- Health Care Center is being maintained in the hostel premises with a senior Doctor available for consultation. Check-ups and medicines are provided free of cost.
- The Health Care Center/Dispensary is functional from 5.00 p.m. to 7.00 p.m. on all week days except on Sundays.



To,  
The Warden,  
M. S. Ramaiah Hostels (Engg),  
Bangalore – 560054.

**UNDERTAKING**

I.....Father/Mother/Guard  
ian of .....who is admitted to  
First year for the branch of.....in RIT, having read with all the  
rules and regulations as stipulated under the M. S. Ramaiah Hostels (Engg) Manual of Rules  
and Regulations, hereby agree to seek accommodation of my son’s stay in the Hostel for his  
studies and I undertake myself that, **my ward shall not indulge during his studies and stay  
in the Hostel in:**

- Any kind of indisciplinary acts and ragging of the students.
- Directly or indirectly supporting or participating in strike, mass protest or any other unlawful activities which amounts to indiscipline.
- Gambling / consumption of alcohol, smoking and use of any other psychotropic drugs and substances.
- Causing acts of nuisance value in as much as unruly behavior in terms of screening of objectionable movies, videos/stills, internet gaming/networking gambling, personal abuse etc.
- Disturbing the congenial atmosphere in the Hostel / College premises under the guise of festivals and celebrations such as bursting of crackers, playing with colours during Diwali & Holi, Birthdays/New Year, playing of musical instruments, playing any sort of games etc.
- Any commercial trade with fellow inmates through Network Marketing, Commission trade, counterfeit offers etc.
- Possession of electrical appliances such as iron box, water heater coils, toasters, coffee/tea kettle etc.
- Possession of harmful items such as knife, dagger rods, hockey sticks, choppers, tongs etc.

- Outside activities which may pose life threats such as water sports, swimming in unprotected water bodies, bungee jumping, trekking, motor sports etc., for which the M. S. Ramaiah Hostels (Engg.), RIT, GEF Institutions shall not be responsible and accountable.
- To defame or lower, within the community, by action or word the reputation of M. S. Ramaiah Hostels (Engg.), RIT, GEF Institutions.

Further, the subject matter has been explicitly discussed with my ward and made it amply clear that, in the event of any deviation and/or violation of the same, he shall be liable for severe punishment as deemed fit by the Competent Authority including expelling from the hostel as well as forfeiting of the entire hostel deposits / fee.

Besides, my ward hereby agrees to abide by all rules and regulations of the M. S. Ramaiah Hostels (Engg.) and with any modifications made from time to time.

The Competent Authority shall have the rights to initiate any such action in order to protect the interest of the M. S. Ramaiah Hostels (Engg.), RIT, GEF without assigning any reason and same will be informed to the parent/guardian at the earliest for their information.

**Outside food items are strictly not allowed. Mutual Room exchange will not be entertained and if found without informing the hostel authority, those will be expelled from the hostel, forfeiting the hostel fee.**

**Entering the hostel after 10.30 PM is strictly not allowed.**

**No Mess Leave will be entertained to inmates whatsoever the reason may be. Only for emergency cases with genuine reason leave shall be sanctioned by Hostel Authority subject of produce of proof.**

**Notwithstanding the above, I hereby undertake without demur that, in the event of any violation from the ward, the decision of the Competent Authority shall be final and same is binding on us.**

**Date:**

**Signature of Student**

**Signature of Parent**

**Signature of Local Guardian**

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## **RAGGING IS A CRIME. DON'T DO IT, DON'T SUPPORT IT**

Ragging, is any disorderly conduct either by words (spoken or written) or by an act which has the effect of teasing, treating or handling with rudeness to any other student, indulging in rowdy or indiscipline activities which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in a fresher or a junior student or asking the students to do any act or perform something which, such students would not do in the usual course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the body or psyche of a fresher.

Ragging is a cognizable crime and punishable offence. The guilty may be subjected to one or more punishments as:

- Handing over to the police for prosecution.
- Imprinting the act on University Certificates.
- Withholding scholarships, results etc.
- Debarring from University representation in events.
- Punishment with heavy fine.
- Rusticating from hostel / college.

Affected students can approach any faculty member for complaint / redressal.

**Principal**  
Ramaiah Institute of Technology

## Contact Details

**Direct Line (Office)**

**: +91 80 2360 0003**

**RIT – EPABX**

**: +91 80 2360 0822 / 2360 3122**

**Ext. 208 & 205 – Hostel Office / Freshers Block**

**326 – Superintendent / Aryabhata Block**

**392 – New NRI Hostel Office**